

*Draft minutes: **Meeting 3 of Stonham Broadband 7pm - 17 April 2003***
Orchard View, The Street, Stonham Aspal

Present:

Barrie Kerswell (SDA), Chris Tindall, Mike Palmer, Charles Brookson, Charles Tydeman, Phil Sharman.

The Committee thanked SDA for Mr Barrie Kerswell's presence.

1. Minutes

The minutes of the last meeting were accepted.

2. Outline of bid of LinkSuffolk bid

Mark Allen gave a presentation of the LinkSuffolk project and answered questions. He then left.

3. Review of Responses

- We reviewed the bids from Invisible Networks (included within Debenham) , UKBroadband, Proximiti, IBC Wireless, and LinkSuffolk
- We had input from Masons Communications to help us.

4. Decision on the choice of solution

We used the following criteria to evaluate the bids:

- That there was some degree of continuing community involvement.
- That the surrounding villages were included.
- That there was no desire to maintain the network after the initial bids unless we had to. This should be outsourced.

We felt that the viable options were probably those from LinkSuffolk and UKBroadband.

It was decided that all the proposed solutions contained some risk, whether from the point of view of the proposed technology, frequency allocation or planning permission etc. The decision of the committee was therefore to put in a composite bid that would enable us to choose between the solutions when we had learnt the outcome. PS volunteered to produce the options in the EEDA spreadsheet. A straw man application would be produced and circulated to the committee for comments and amendments.

5. Allocation of responsibilities

- Business plan to be produced by 26th April 2003 for submission by 30th April to EEDA
- We should send a copy to Hyder, our allocated consultants, for comments.

7. DONM

27 April	Meeting No4 at 2pm at Orchard View
30 April	DEADLINE FOR SUBMISSION OF FULLY COMPLETED IAFs, FULL APPLICATION FORMS (FAFS) AND BUSINESS PLANS
May /June	EEDA completes internal appraisals. Judging panel makes final decisions.
End June / Early July	Announce winners. Date to be confirmed.