

**Constitution for the  
“Stonham Aspal Community Broadband Project”**

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**1. Name**

The Society shall be known as the “Stonham Aspal Community Broadband Project”.

**2. Aims**

The aims of the Society shall be to further the interests of its members in all aspects of providing Broadband Internet access to Stonham Aspal and the surrounding communities, and directly associated activities.

**3. Membership**

Membership shall be open, subject to the discretion of the Committee, to all persons interested in the aims of the Society.

- (a) **Full members.** Full members must be 18 years of age.
- (b) **Student members.** Student members must be under 25 years of age and in full-time formal education.
- (c) **Guests.** Members may invite guests to meetings. No visitor may attend more than three meetings in each year except with the agreement of a Committee member.

All members shall abide by the constitution of the Society. The Committee shall have power to expel any member whose conduct, in the opinion of at least three-quarters of the full Committee, renders that person unfit to be a member of the Society. No Member shall be expelled without first having been given an opportunity to appear before the Committee.

**4. Subscriptions**

- (a) The annual subscriptions for membership shall be set by the Committee.
- (b) All subscriptions shall be due and payable at the beginning of the financial year. Members in arrears have no voting rights.
- (c) The financial year shall run from 1 September to 31 August.
- (d) A member shall be deemed to have resigned from the Society, if, by the following 31 August, the subscription has not been paid.
- (e) The Committee shall have the power to waive or reduce subscriptions in special circumstances for a period not exceeding two years at a time.

**5. Finance**

All money received by the Society shall be promptly deposited in the Society’s bank account. Withdrawals require the signature of the Society’s Treasurer and one other nominated officer of the Society.

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**6. Membership of the Society’s  
Committee**

The Society’s affairs shall be administered by a Committee elected at the Annual General Meeting. The Committee, in whom the Society’s property shall be vested, shall consist of:

- (a) A Chairman who will preside at all meetings at which he is present. No member may hold this position for more than two consecutive years. He may be re-elected after a break of one year.
- (b) A Vice-Chairman who will act as chairman in the absence of the Chairman.
- (c) A Secretary who will be responsible for:
  - (i) keeping the minutes of all meetings of the Society.
  - (ii) ensuring that all correspondence is correctly handled.
  - (iii) maintaining a master roll of members and honorary members.
  - (iv) maintaining a register of Society equipment.
- (d) A Treasurer, who will be responsible for:
  - (i) keeping the Society’s accounts.
  - (ii) advising the Committee on all financial matters.
  - (iii) preparing the accounts for audit and presenting them at the AGM.
- (e) Two Ordinary Committee Members.
- (f) Not more than four co-opted members who have full voting powers.

**7. Committee standing orders**

- (a) The quorum for the Committee shall be one third of the membership. In the absence of a quorum, business may be dealt with but any decisions taken only become valid after ratification at the next meeting at which a quorum exists.
- (b) Committee meetings may be called by the Chairman, the Secretary, or any vote.

**8. Annual General Meeting**

- (a) The Annual General Meeting shall normally be held on the first Friday of October each year.. At least 21 days notice shall be given to each member in writing.
- (b) The quorum for the meeting shall be one third of the members.
- (c) The agenda for the meeting shall be:
  - (i) Apologies for absence
  - (ii) Minutes of the previous AGM
  - (iii) Chairman’s report
  - (iv) Secretary’s report
  - (v) Treasurer’s report
  - (vi) Election of the new Committee
  - (vii) Election of auditors
  - (viii) Other business

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(d) Items (i) to (v) shall be chaired by the out-going Chairman, item (vi) by an acting Chairman who is not standing for election to office, and the remaining business by the newly elected Chairman.

(e) Nominations for Committee members will only be valid if confirmed by the nominee at the meeting or previously in writing.

(f) Items to be raised by members under other business must be notified to the Secretary not less than 21 days before the AGM.

**9. Extraordinary General Meeting**

(a) Extraordinary General Meetings may be called by the Committee or not less than one third of members of the Society, the date of the meeting being the earliest convenient as decided by the Committee. At least 28 days notice in writing must be given to the Secretary, who in turn shall give members at least 14 days notice in writing of the agenda. No other business may be transacted at the EGM.

(b) The quorum for the EGM shall be one third of the members

**10. Amendments to the constitution**

The constitution may be amended only at an EGM called for that purpose.

**11. Winding up of the Society**

(a) The decision to wind up the Society may be taken only at an EGM.

(b) The funds of the Society shall, after the sale of all assets and the payment of all outstanding debts, be disposed of as directed by members at the final EGM.